|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| For each step in the Task Analysis, first write the activity to be observed (A, B, C, etc.) then write the verbal prompt to be given below (i.e., a), b), c), etc.). Remember to always use the verbal prompt as written in the Task Analysis. | Date | Date | Date | Date | Date |
|  |  |  |  |  |
| Result | Result | Result | Result | Result |
| **A.** |  |  |  |  |  |
| **a)** |
| **B.** |  |  |  |  |  |
| **b)** |
| **C.** |  |  |  |  |  |
| **c)** |
| **D.** |  |  |  |  |  |
| **d)** |
| **E.** |  |  |  |  |  |
| **e)** |
| **F.** |  |  |  |  |  |
| **f)** |
| **G.** |  |  |  |  |  |
| **g)** |
| **H.** |  |  |  |  |  |
| **h)** |
| **I.** |  |  |  |  |  |
| **i)** |
| **J.** |  |  |  |  |  |
| **j)** |

**Key:**

Correct +

Incorrect -

Independent I

Tap Prompt T

Verbal V

- Attentional a

- General g

- Specific s

Physical P

- Shoulder s

- Elbow e

- Wrist w

- Hand under Hand h

**Directions for use:** From the Good Fit Model Support Plan choose general duties or a specific job duty or soft skill to develop a Task Analysis (TA). Develop the Task Analysis (TA) (by using the ‘A-B-C’ chart from your materials, Module 11 Activities 9 & 10, if needed), and then use the other side of this sheet to write out the Targeted Skill/Behavior and Verbal Cues to initiate the Targeted Skill/Behavior. When using the TA for instruction provide the first Verbal Cue, wait 3-5 seconds, then provide the next level of prompting until the learner is able to complete the task successfully. Mark the level of Prompting needed to initiate the Task and whether or not it was completed successfully.

When completing a Single Opportunity (baseline) Probe, stop the probe at the first Incomplete task (-) and mark remaining tasks Incomplete, (-) as well. Remember to not provide any cues, prompting, or guidance, as you are attempting to find where instruction needs to begin.

When conducting a Multiple Opportunity (monitoring) Probe, record the Most level of prompting required for task to be completed and resume probe (e.g., nothing happens after Verbal Prompt, the learner is given a Tap prompt and attempts skill but is inaccurate, mark T/-). Include the Date and Results of each probe to monitor progress towards mastery.

For additional assistance in completing a Task Analysis and taking Data Probes, please refer to these videos from Module 11 of your material:

Activity 4: Systematic Instruction - <https://youtu.be/9_qDYO3s3eA>

Activity 5: Creating a Task Analysis - <https://youtu.be/YtGedVSMj8U>

Activity 6: Taking the “Right” Data - <https://youtu.be/7dxl6riBSO0>