

# 2024 Annual DD Employment and Day Activity Survey

## Directions

### Survey Due Date:

- The due date to complete the survey online or to return the survey by mail or fax is Friday, **May 17, 2024**.

### What You Need to Know before Starting the Survey:

1. Questions 1 and 2 are required questions for everyone.
2. Your answer to Question 2 will tell you which other questions to answer.
3. For the weeks of **April 14 - 20** and **April 21 - 27**, the survey asks about your community activities. If working, the survey asks about your wages and work hours.
  - Use the charts in the survey to write down and count your activities for the two weeks.
4. This survey also asks general questions about your activities for the months of **February, March, and April 2024**.
  - Some questions ask you to choose an answer from a list. See pages 12 – 15.
5. Each person is given a unique Survey ID. Your Survey ID is printed on page 1 of the survey. If you decide to complete the survey online, you will be asked to enter the Survey ID to open the survey form.
6. Please enter the name of the person completing the survey and an email or phone number in case the Sherlock Center has a question.

### How to Complete the Survey:

- **Option 1: Complete the survey quickly and easily using a computer or mobile device.** The online survey will open on **May 1** and close on **May 17**. See page 1 for the online survey link. The online survey is available in English and Spanish. The online survey will show you only the questions that you need to answer. Please read the directions and all survey questions before starting the online survey. You will need to have information ready to answer the questions.
- **Option 2: Complete the survey on paper.** You can complete the survey on paper and mail or fax it to the Sherlock Center by **May 17**. Return the completed survey using the postage-paid business reply envelope included in your packet. See page 1 for the fax number and mailing address. Please contact the Sherlock Center to request the survey packet in another language.

## Remember, help is available!

If you have a question or need help completing the survey, please contact the Sherlock Center.

Crystal Cerullo, 401-456-8915 or [ccerullo@ric.edu](mailto:ccerullo@ric.edu)

Vicki Ferrara, 401-456-8092 or [vferrara@ric.edu](mailto:vferrara@ric.edu)

Ian Armistead, 401-456-2760 or [iarmistead@ric.edu](mailto:iarmistead@ric.edu)

Delmarie Rivera, 401-456-2765 or [drivera@ric.edu](mailto:drivera@ric.edu) (Bi-lingual English/Spanish)

TTY via RI Relay: 711 or (800) 745-5555

Spanish via RI Relay: 711 or (866) 355-9214

Fax Number: 401-456-8150

Survey website: <http://www.rioutcomesurveys.info/>