

Entering IFSP Outcomes

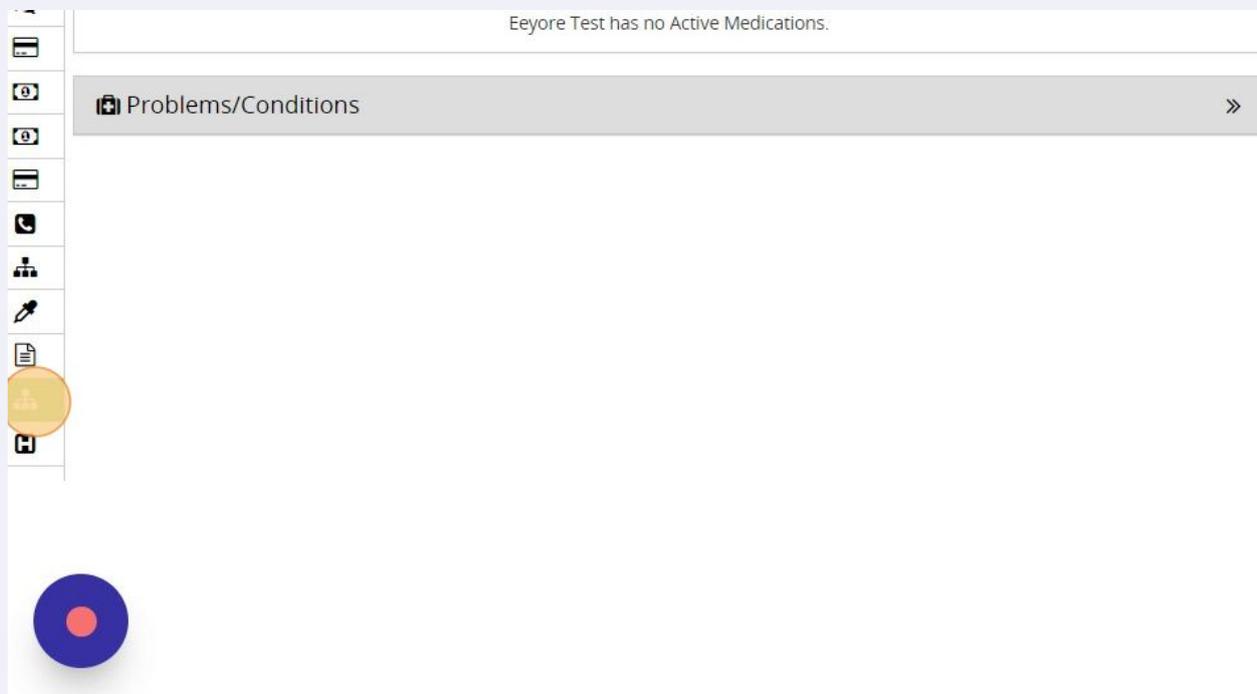


1

Outcomes are added as either family outcomes or child outcomes. In this example, we will enter 2 family outcomes and 4 child outcomes.

2

In child's record, go to Program History on the left.



3 Click the pencil to go to the Early Intervention program.

Client ID: 7157663

Program History

Search Criteria

Program Status: Show Wait List History Hide Sub/Child Programs

	Edit	Print	Program	Status	Admit
+			Early Intervention	Active	01-Fe

4 Click on the "IFSP/Outcomes" tile.

Test, Eeyore

Eeyore Test (DOB: 08-Aug-2021) (11 mths 3 days) (Gender:Male)
Client ID: 7157663

Episode Details - Early Intervention

Intake

Information:

and IFSP Information:

Date: 01-FEB-2022 Time: 01:58pm

Coordinator: Donna Novak

P Mtg. Date: 25-Feb-2022

iteq:

	New	Form
+	+	Ackno
+	+	Conse
+	+	Daily
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+	+	reco

5 Click "New IFSP/Outcomes".

The screenshot shows the RIEI Sandbox interface. At the top, there is a green header with the text "RIEI Sandbox". Below this is a navigation bar with "My Desktop" and a user profile "Test, Eeyore". A blue banner displays client information: "Client: Eeyore Test (DOB: 08-Aug-2021) (11 mths 3 days) (Gender:Male)" and "Client ID: 7157663". On the left, there is a vertical sidebar with various icons. The main content area contains three buttons: "Refresh Listing", "New IFSP/Outcomes" (highlighted with an orange circle), and "Copy IFSP/Outcomes from Another Program".

6 On the setup tab, change status to Active

The screenshot shows the "Setup and Review" tab of the RIEI Sandbox interface. The header includes "Eeyore" and two tabs: "Setup and Review" (active) and "Attachments". Below the tabs is a "Details:" section with a table of fields. The "IFSP/Outcomes Status" field is highlighted with an orange circle and shows a dropdown menu with "Pending/In Process" selected. Other fields include "Confidential:", "Implementation Date:", "Prepared By:", "Reviewed By:", "Prefer a Language Other than English?", "Language:", "Initial/Annual Assessment Completed On:", "Crisis Residential:", and "Transitional Residential:".

IFSP/Outcomes Status:	Pending/In Process	Confidential:
Implementation Date:	<input type="text"/> *	Effective Until Date:
Prepared By:	Sara Lowell	Date Prepared:
Reviewed By:	<input type="text"/>	Date Last Reviewed:
Prefer a Language Other than English?	<input type="checkbox"/>	Plan was Interpreted?
Language:	<input type="text"/>	Language Note (Specify):
Initial/Annual Assessment Completed On :	<input type="text"/>	
Plan Type:		
Crisis Residential:	<input type="checkbox"/>	Transitional Residential:

7 Enter the date.

Setup and Review			
Attachments			
Details:			
Outcomes Status:	Active <input type="button" value="v"/>	Confidential:	High
Implementation Date:	<input type="text"/> 	Effective Until Date:	<input type="text"/> 30
Prepared By:	Sara Lowell <input type="button" value="m"/>	Date Prepared:	11-
Reviewed By:	<input type="text"/> <input type="button" value="m"/>	Date Last Reviewed:	Not F
Interpreted in a Language Other than English?	<input type="checkbox"/>	Plan was Interpreted?	<input type="checkbox"/>
Language:	<input type="text"/> <input type="button" value="v"/> 	Language Note (Specify):	<input type="text"/>
Annual/Assessment Completed On:	<input type="text"/> 		
Plan Type:			
Is Residential:	<input type="checkbox"/>	Transitional Residential:	

8 Click Save in the upper right.

Attachments		Save	Close
Confidential:	Highly Confidential <input type="button" value="v"/> *		
Effective Until Date:	<input type="text"/>  30 45 60 90 120 180 270 365		
Date Prepared:	11-JUL-2022  *		
Date Last Reviewed:	Not Reviewed		
Plan was Interpreted?	<input type="checkbox"/>		
Language Note (Specify):	<input type="text"/>		
Plan Type:			
Transitional Residential:	<input type="checkbox"/>		

9

Click "IFSP/Outcomes"

IFSP/Outcomes Details - Test, Eeyore

- Setup Details
- IFSP/Outcomes**
- Linked Medications

Client Name: TEST, EEYORE
Assigned sex at birth: Male
Address: 100 Acre Wood Street Cranston 02920
Program: Early Intervention
Service Coordinator: Donna Novak/Supervisor: --
Service location: Test Location
Prepared by: Sara Lowell
Implementation Date: 11-Jul-2022
Prefer a Language Other than English: No
Child and Family Outcomes #1:

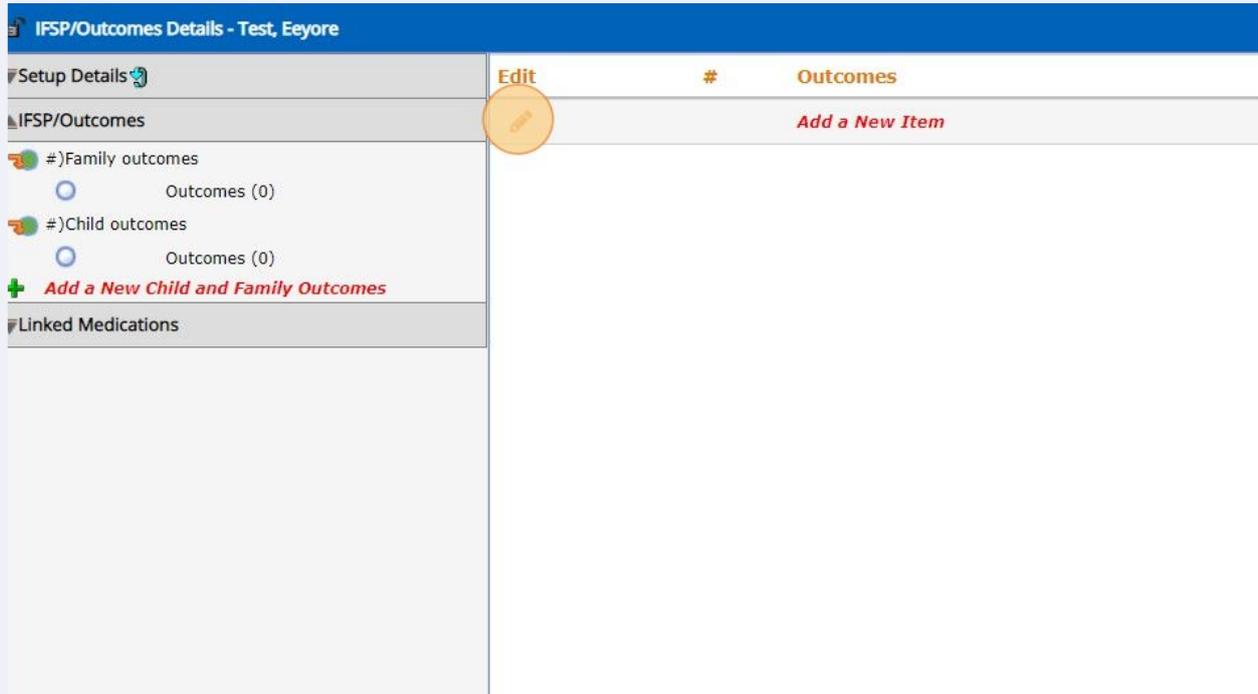
10

To add a Family Outcome, click on the word "Outcomes (0)" under Family outcomes. OR, to add a Child Outcome, click on the word "Outcomes (0)" under Child outcomes. In this example, we'll add two family outcomes and then 4 child outcomes. NOTE: Do NOT click radio buttons or the "Family outcomes"/"Child outcomes" headers. Do NOT click on the green plus sign. Only click on the words "Outcomes (0)" in the center of the box.

The screenshot displays the 'IFSP/Outcomes Details - Test, Eeyore' interface. On the left sidebar, under 'IFSP/Outcomes', there are two sections: '#)Family outcomes' and '#)Child outcomes', each with a radio button and the text 'Outcomes (0)'. The 'Family outcomes' section is highlighted with an orange circle. Below these is a red plus sign and the text 'Add a New Child and Family Outcomes'. The main content area on the right shows client information: Client Name: TEST, EEYORE; Assigned sex at birth: Male; Address: 100 Acre Wood Street Cranston 02920; Program: Early Intervention; Service Coordinator: Donna Novak/Supervisor: --; Service location: Test Location; Prepared by: Sara Lowell; Implementation Date: 11-Jul-2022; Prefer a Language Other than English: No. At the bottom of the main content area, there is a highlighted orange bar with the text 'Child and Family Outcomes #1:'. A 'Pri' button is visible in the top right corner of the main content area.

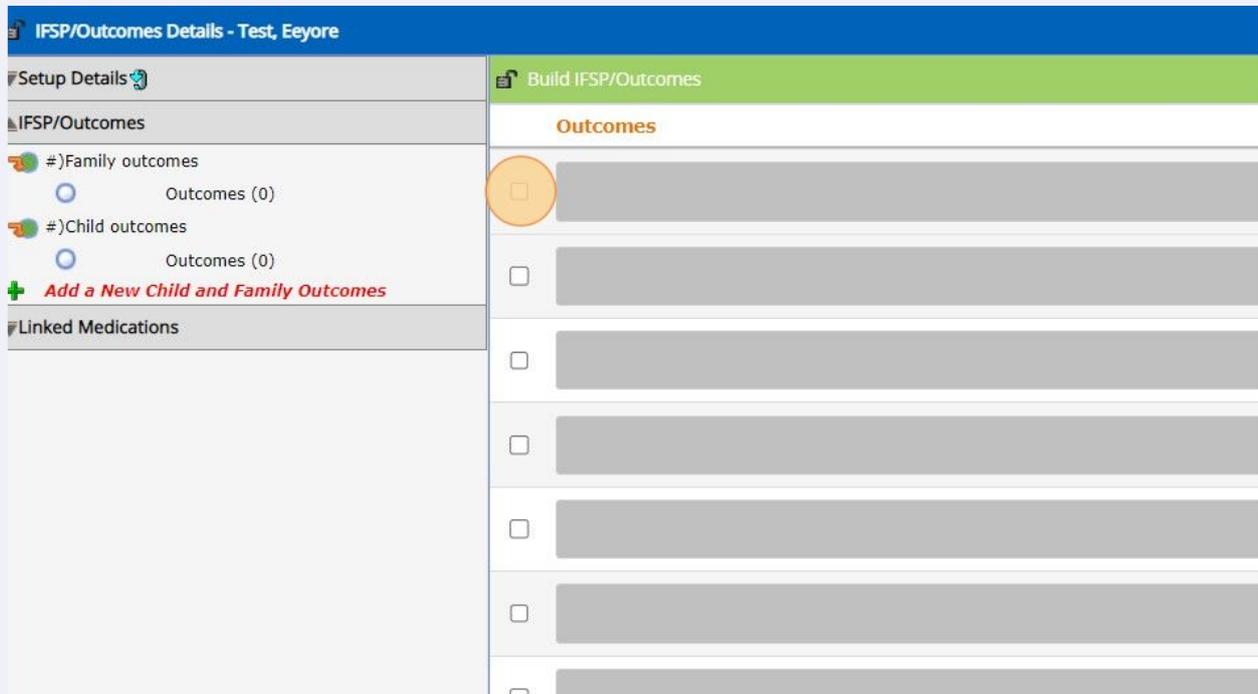
11

In this example, we have clicked on the word "Outcomes (0)" under Family outcomes. Now, click on the pencil to add family outcome(s).



12

Click this checkbox and type outcome into the text field.



13 Move on to the next row(s) to add more outcomes.

The screenshot shows a software interface for managing IFSP/Outcomes. The title bar reads "IFSP/Outcomes Details - Test, Eeyore". On the left, there is a navigation pane with sections: "Setup Details", "IFSP/Outcomes" (containing "Family outcomes" and "Child outcomes", both with "Outcomes (0)" counts), and "Add a New Child and Family Outcomes" (highlighted with a green plus icon). Below this is "Linked Medications". The main area is titled "Build IFSP/Outcomes" and contains an "Outcomes" section. It features a list of outcome rows. The first row has a checked checkbox and the text "sample family outcome #1". The subsequent rows have unchecked checkboxes and are greyed out. An orange circle highlights the checkbox of the second row.

14 When you are done recording family outcomes, click "Save" in the upper right.

This screenshot shows the top right corner of the software interface. It features a blue header bar with three buttons: "Sign Plan", "Print Plan", and "Close Plan". Below this is a green bar with two buttons: "Save" and "Close". The "Save" button is highlighted with an orange circle. The main area below is a list of rows, some of which are greyed out, with a scroll bar on the right side.

15

The Family outcomes you added are now showing in a list. To add child outcomes, click on the word "Outcomes (0)" under Child outcomes.

The screenshot shows the 'IFSP/Outcomes Details - Test, Eeyore' interface. On the left, a sidebar contains a tree view with 'Family outcomes' and 'Child outcomes', each with an 'Outcomes (0)' link. A red button at the bottom of the sidebar says 'Add a New Child and Family Outcomes'. The main area is a table with columns 'Edit', '#', and 'Outcomes'. The table contains two rows for family outcomes and one row for child outcomes with a red 'Add a New Item' link. A yellow circle highlights the 'Outcomes (0)' link under 'Child outcomes' in the sidebar.

Edit	#	Outcomes
		sample family outcome #1
		sample family outcome #2
		Add a New Item

16

Follow the same process as you just did for family outcomes - click on the pencil to add child outcomes.

This screenshot is identical to the previous one, but a yellow circle highlights the pencil icon in the 'Edit' column of the table, indicating the next step in the process.

Edit	#	Outcomes
		Add a New Item

17 Use checkboxes/text fields to record child outcomes.

The screenshot shows a software interface for recording child outcomes. On the left is a sidebar with a tree view containing 'IFSP/Outcomes', '#)Family outcomes Outcomes (0)', '#)Child outcomes Outcomes (0)', and a red '+ Add a New Child and Family Outcomes' button. Below this is a 'Linked Medications' section. The main area is titled 'Outcomes' and contains a list of six rows. The first three rows have a checked checkbox and a text input field containing 'sample child outcome #1', 'sample child outcome #2', and 'sample child outcome #3' respectively. The remaining three rows have an unchecked checkbox and a greyed-out text input field. An orange circle highlights the first unchecked checkbox.

18 When you are done entering outcomes, click "Save" in the upper right.

The screenshot shows the top right corner of the interface. It features a blue header bar with three buttons: 'Sign Plan', 'Print Plan', and 'Close Plan'. Below this is a green bar with two buttons: 'Save' and 'Close'. The 'Save' button is highlighted with an orange circle. Below the buttons are several horizontal lines representing a list of items, with some lines being greyed out.

19 A list of the child outcomes you just entered are showing. Click "Close Plan".

Sign Plan Print Plan Close Plan				
Library	Ind.	Status	Outcomes?	
No	Yes	Pending	--	
No	Yes	Pending	--	
No	Yes	Pending	--	
No	Yes	Pending	--	
--	--	--	--	

20 You will come back to the IFSP/Outcomes tile - click "Refresh Listing"

RIE Sandbox

My Desktop Test, Eeyore x

Client: Eeyore Test (DOB: 08-Aug-2021) (11 mths 3 days) (Gender:Male)
Client ID: 7157663

Refresh Listing New IFSP/Outcomes Copy IFSP/Outcomes from Another Program

21

A summary of outcomes will now show. The first row will always show there are two "categories" of outcomes (child and family). The second row shows the actual number of outcomes entered (in this case, 2 family outcomes and 4 child outcomes for a total of 6).

<u>Item</u>	<u>#</u>	<u>% Complete</u>
Child and Family Outcomes	2	--
Outcomes	6	0%