**Summary Reflection: Vocational Assessment, Career Profile, and Employment Plan**

Answer all questions and sub-questions.

If typing, respond under each question/statement. If writing by hand, copy each question and respond.

Name: Date:

Phone #: Email:

1. **Vocational Assessment**
a. Briefly describe the person you supported during the vocational assessment.(age/disability/gender/motivation to get a job/where they are in the vocational exploration process, etc.).
b. Who is involved in the person’s support team, including natural supports and how did you decide who to include?
c. Why did you choose the specific formal and informal assessments and other activities to include in the vocational assessment?
**Employment Person-Centered Planning (EPCP)**
a. Briefly describe the EPCP meeting and the model used (e.g., MAP, PATH).
b. Who participated in the EPCP meeting? If only paid staff participated, explain why natural supports were not involved. How did you engage those that could not attend the meeting?
c. What key information was gathered from the EPCP meeting?
d. How did the EPCP information influence the assessment activities and employment plan (e.g., Types of activities, preferences, ideal conditions, job development)?
e. What was your experience as the EPCP meeting facilitator?

3. **Exploration Activities**: Write a case note for each activity, including service details, progress, client engagement, insights, and recommendations. *Reflect on what was learned*, including interests, strengths, challenges, technology use, accommodations, and communication.

a. **Home Activity**
Date: Length of Time:
Case note:

b. **Community Activity**
Date: Length of Time:
Case note:

c. **Work Activity**
Date: Length of Time:
Case note:

d. **Technology Assessment**
Date: Length of Time:
Case note:

e. **Benefits Questions Assessment**
Date: Length of Time:
Case note:

4. **Implementation**
a. Which activities of the vocational assessment and areas of the career profile were most informative?
b. How did the profile information help define the employment goal and influence the Employment Plan? (Consider factors like the EPCP/MAP, network engagement, community-based activities, technology needs, benefits, disclosure, job and support preferences, and job development strategies.)
c. Reflect on your experience with the vocational assessment, profiling and employment planning process.

d. What values and practices will you continue to use in future assessments and planning?